

Vision Motueka Trust Meeting held on 21 May 2015

Present: David, Linda, John, Joy, Kym, Mark, and Paul.

Apologies: Liz, Rima and Izzy Not present: Peter, Julie

In attendance: Eva Lawrence

The minutes of the last meeting held on 16 April were confirmed, moved by Paul, seconded by Mark and carried by the group.

A letter of resignation from Caroline Blommaert was received and read to the group. Receipt of Caroline's resignation was moved by David, seconded by John and carried by the group.

Linda to send a note of thanks to Caroline on behalf of the Trust.

A proposal for Eva Lawrence to join VMDT as a trustee was moved by David seconded by Linda and agreed by the other trustees. Eva was welcomed and asked to give a brief bio to the group.

Matters arising from last minutes:

a) Thank you cards order has now been completed and Peter W paid for his services. Linda advised that 3 cards already sent out to those businesses that supported our Memorial Hall event on 3 May. Linda to give a thank you card to Mitre 10 for the voucher and spades donated for prizes at the 'Celebrate our Parks' event.

b) MoU is a work in progress. Suggestion from Paul that we send our draft to TDC CEO to progress the completion of this exercise faster, rather than the Trust agree a final draft and then send to TDC CEO, as there are likely to be some amendments needed – this may then become a longer exercise before completion of final document. It was also suggested that Eva read through the draft before it goes out to CEO. The group agreed both of these suggestions. David to send draft MoU to Eva.

c) The changes have been made to our Trust Deed and been sent to the Companies Office for acceptance.

d) The application for ultrafast broadband is now with TDC who will make a submission on behalf of Tasman including Motueka. The invitation to provide business cases from Motueka have been made by TDC to strengthen their submission for this funding. Discussion around how we can advocate for Motueka's case for ufb as a priority. David to keep the local groups informed of how they can support this proposal.

David presented the financial report. Moved by Paul, seconded by John and carried by the group.

David presented and moved his Chair report, Linda seconded and the group carried.

In his report David posed questions about our direction and role with projects as they arise. There will be further discussion at our next Trust meeting.

There was some discussion about accountability to the Trust and any funders by the people working on projects under the Trust's 'umbrella'. It was agreed that we already have a project criteria template that can be amended to fit with our current needs.

Linda and David to work to update this document.

David invited all the representatives of the Trust to present verbal or written reports to our Trust meetings, keeping our Trust up to date with happenings and decisions within those entities. This includes, KMB, OTM, Council, Te Atiawa Trust, Ngati Rarua Trust and Community Board. Space for them will be given on future agendas.

General Business:

i) David gave a progress report on the River mural, with some discussion with Joy on progressing the painting/design of the border. Karin, Joy and Rima to get together when the time is right to consider this.

ii) Motueka Music Network now has an event calendar on their website to add to the profile of performers and music teachers already on the website.

iii) Motueka 2030 update from David highlighted the response to our questionnaires and surveys by over 400 people. He reported the good work that has been done by contractor Vicki Cowling in organising events and running questionnaires etc.

Discussion was held by the group around the contracting of Eva to undertake the analysis/report writing of the material collected from the community consultation Motueka 2030.

There is a need to have a clear contract in place that ensures no conflict of interest and provides clear lines of accountability between parties.

Paul moved that **David and Linda work together to negotiate a fixed term contract for the work that Eva will undertake. They are to consider a conflict of interest register and the addition of conflict of interest as a standard agenda item at our Trust meetings.** This was seconded by Joy and carried by the group.

iv) Linda spoke to the group about the Volunteer Event to be held this year on Saturday 19 September at the Memorial Hall. Brief details of the catering and the possible theme of sports volunteers that will attract younger population of our local volunteers to come along. Also a suggestion that local champions of sport are invited to share their story. At this stage Linda is open to further suggestions on the sectors to be invited for this year's event. More discussion at our next Trust meeting.

There was no further business raised. The meeting closed at 9.15pm.

The next meeting to be held on Thursday 18 June at 7.30pm – hopefully at TDC meeting room!